Steps to connect to the Mr. Lau’s Drop Folder on a mac—

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| On the Finder Screen (if not sure, just click on the desktop, the upper left should say “Finder” next to the apple icon) | /Users/laut/Desktop/Screen Shot 2016-10-05 at 9.38.13 AM.png |
| Go to [GO]  Then [Connect to Server] | /Users/laut/Desktop/Screen Shot 2016-10-05 at 9.48.27 AM.png |
| In the Server Address, input: smb://wkafile1  Click connect. | /Users/laut/Desktop/Screen Shot 2016-10-05 at 9.43.32 AM.png |
| Then Navigate to—  Read\_Drop>  Art>  Lau>  Your period.  Create a folder with your name and place your files in with your name and the assignment name. | /Users/laut/Desktop/Screen Shot 2016-10-05 at 9.44.56 AM.png |